



香港園藝治療協會

Hong Kong Association of Therapeutic Horticulture

ARTICLES

(Amendment up to 11 October 2008)

Name & Goals

1. The English name of Association is Hong Kong Association of Therapeutic Horticulture.
2. The Chinese name is 香港園藝治療協會.
3. The Association is established for the goals:
 - a. To promote the profession of Horticultural Therapy.
 - b. To provide communication platform on Horticultural Therapy to members, supporters and the public.

Organisation

4. The Association is found officially in January 2008.
5. The Association is composed of members who have interest in and assist in promoting the profession of Horticultural Therapy.
6. The Association shall be administered by Board of Directors and Committees in accordance with the Articles of the Association.

Membership

7. The term of membership shall be effective from 1 January till 31 December every year.
8. Membership fee shall be payable in full when a member is admitted.
9. The members shall renew their membership every year before due date.

Founding Members

10. The Founding Members are the individuals who significantly assisted in and contributed to the establishment of the Association.
11. The following persons are the Founding Members of the Association:

Fung Yuen Yee, Connie

Lai Tak Fai, Larry

Fok Yim Yee, Cammy

Wong Wai Kuen, Bonnie

Chow Tak Shing, Michael

12. Founding members have the rights to be informed, attend and vote at meetings and also eligible for election as members of the Board of Directors.

Board of Directors

13. The Board is the administrative and decision unit for the Association. The Association and the business shall be managed by the Board of Directors.
14. The directors shall meet together regularly for the dispatch of business for the Association. All decision shall be approved by 2/3 votes of Directors at the Board meeting.
15. The Board of Directors may delegate any of its power to Committees consisting of members or members of the Board of Directors. The chair person of Committee shall be appointed by the Board of Directors.
16. Directors of the Association include:
 - a. President:
 - i. To be the chair person of the Board of Director.
 - ii. To represent the Association in all business.

 - b. Vice President: to assist President in all business for the Association.
 - c. Chief Secretary:
 - i. To be responsible for secretarial work and documentation of the Association.
 - ii. To assist President in all business for the Association.
 - d. Financial Director:
 - i. To keep proper books of account for the Association.
 - ii. To keep record of assets & liabilities of the Association.
 - iii. Financial document, such as income and expenditure accounts, balance sheets and reports, shall be prepared and to be laid before the Association before meeting.
 - e. General Affair Director: to be responsible for general affairs and member liaison for the Association.
 - f. Marketing Director:
 - i. To be responsible for liaison with local and oversea organizations, mass media and related matters.
 - ii. To assist President in all business for the Association.

17. The term for Directors is five years.
18. If the Director adjourns within the agreed term, a letter of resignation shall be laid before the Association before meeting. It shall be approved by the Board of Directors. The vacant position shall be filled with the recommendation and endorsement from Board of Directors.
19. All cheques shall be signed, endorsed, or executed by two directors.
20. The books of account and related financial document shall be kept at the office of the Association.

Honorary Consultant

21. The Board of Directors may invite any person of distinction and important for the development of the Association to be an Honorary Consultant.
22. The Honorary Consultants advice and assist in the development of the Association and promotion for the profession of Horticultural Therapy.
23. The Director shall nominate the potential Honorary Consultant in the Board meeting.
24. The nomination shall be approved by 2/3 votes of Directors at the Board meeting.

Seal

25. The Board of Directors shall provide for the safe custody of the seal.
26. The seal shall only be used by the authority of Board of Directors.
27. If the seal is fixed, it shall be signed by a Director.

Revision of Articles of Association

28. The Articles shall be examined at Board meeting every year or upon the request of the Director. Any amendments or changes shall be approved by 2/3 votes of Directors at the Board meeting.